

BUY TO LET MORTGAGE
APPLICATION FORM

SOURCE OF APPLICATION

HOW DID YOU LEARN ABOUT THE SOCIETY?

ARE ANY OF THE APPLICANTS ALREADY EXISTING ACCOUNT HOLDERS WITH EITHER FAMILY BUILDING SOCIETY OR NATIONAL COUNTIES BUILDING SOCIETY?

 YES NO
IF THIS APPLICATION HAS BEEN SUBMITTED BY AN INTERMEDIARY PLEASE ANSWER THE FOLLOWING:

DID YOU HEAR ABOUT THE SOCIETY FROM CONTACT WITH A BUSINESS DEVELOPMENT MANAGER?

 YES NO

DID YOU HEAR ABOUT THE SOCIETY FROM YOUR NETWORK OR A MORTGAGE CLUB?

 YES NO

WHICH SOURCING SYSTEM DO YOU USE?

PRE-AGREED ENQUIRIES

WAS THE APPLICATION DISCUSSED WITH US OR A DECISION IN PRINCIPLE OBTAINED PRIOR TO SUBMISSION?

 YES NO

IF YES, PLEASE STATE WITH WHOM AND WHEN
(please include any email correspondence):

In addition to ensuring you send us the minimum document requirements, stated on page 4, if your client's application is complex, please tell us their circumstances and full details of the purpose of borrowing. If you require more space please continue in the additional information section (Section Eight - Additional Information).

FOR COMPLETION BY AN INTERMEDIARY ONLY

This section must be completed in full when an application is submitted to the Family Building Society via an intermediary.

NAME:	<input type="text"/>	INDIVIDUAL FS REGISTER REFERENCE NO:	<input type="text"/>
FIRM:	<input type="text"/>	FIRM FS REGISTER REFERENCE NO:	<input type="text"/>
ADDRESS:	<input type="text"/>		POSTCODE: <input type="text"/>
PHONE:	<input type="text"/>	FAX:	<input type="text"/>
EMAIL:	<input type="text"/>		
IF NOT DIRECTLY AUTHORISED, NAME OF PRINCIPAL:	<input type="text"/>		
PRINCIPAL FIRM'S FS REGISTER REFERENCE NO:	<input type="text"/>		

IF YOU ARE SUBMITTING THIS APPLICATION VIA A MORTGAGE CLUB, NETWORK OR PACKAGER PLEASE STATE WHICH ONE:

MORTGAGE CLUB:		NETWORK:	
PACKAGER:		PACKAGER CONTACT NAME / TEAM:	
PACKAGER'S REFERENCE:		PACKAGER CONTACT EMAIL:	
PACKAGER CONTACT PHONE NO.:			

If this application is being submitted via Premier Mortgage Services or if you are directly authorised (and are not submitting the application via another club) please provide your bank details below to enable us to pay your procurement fee directly to you:

ACCOUNT NAME:

SORT CODE:

ACCOUNT NUMBER:

LEVEL OF ADVICE GIVEN TO APPLICANT: EXECUTION ONLY ADVICE AND RECOMMENDATION

HOW WAS YOUR ADVICE GIVEN TO THE APPLICANT? FACE TO FACE, SUBSEQUENTLY BEING CONFIRMED IN WRITING

OVER THE PHONE, SUBSEQUENTLY BEING CONFIRMED IN WRITING

IN WRITING ONLY

IF YOU ARE CHARGING THE CUSTOMER A FEE FOR YOUR SERVICE:

INTERMEDIARY

HOW MUCH ARE YOU CHARGING:

ON APPLICATION*	£ <input type="text"/>
AT OFFER*	£ <input type="text"/>
ON COMPLETION*	£ <input type="text"/>

IS YOUR FEE REFUNDABLE? YES NO

*Please leave blank where no fee is being charged.

PACKAGER

HOW MUCH ARE YOU CHARGING:

ON APPLICATION*	£ <input type="text"/>
AT OFFER*	£ <input type="text"/>
ON COMPLETION*	£ <input type="text"/>

IS YOUR FEE REFUNDABLE? YES NO

*Please leave blank where no fee is being charged.

I confirm that the information given above is correct and that any third party who arranged, advised on or introduced this mortgage is either authorised by the Financial Conduct Authority to arrange, advise on or introduce mortgages, as appropriate, or is exempt from authorisation. Based on my knowledge of the customer the information contained in the application form is reasonable. All mortgage applications submitted by intermediaries are subject to the Society's Terms of Business, which can be found on the Checklists and Forms page of our website. I confirm that I have read and understood the Society's Terms of Business and that I agree to be bound by them. I confirm I have provided the clients with a copy of the 'How We Use Personal Information' document before submitting this application. A copy of this is available on our website.

SIGNATURE: DATE: DD MM YYYY

FOR OFFICE USE:

SOURCE CODE: BRANCH CODE:

DOCUMENT CHECKLIST FOR BUY TO LET MORTGAGE APPLICATIONS

To help us process your clients' application quickly, here's a list of the minimum documents we require on receipt of the application

OUR TOP TIPS TO HELP SPEED UP YOUR APPLICATION

- ▶ Fully complete the application form and any required supplementary forms. Ensure these, plus the declaration and Direct Debit mandate, are signed.
- ▶ All supporting documentation must be Intermediary Certified. You can certify the first page of each set of documentation if it's attached together.
- ▶ Missing or incorrect documentation can slow down our process and delay the application. Review any bank statements to ensure they agree with information on the application, for example in regards to financial commitments.

IDENTIFICATION

We carry out an electronic ID check on all applicants. If this fails (or if they are outside the UK) you will need to provide us with ID documents.

Expat applications

For UK expats we also require:

- Certified copy of UK Passport
- Certified Proof of address (Utility Bill, Bank Statement, Credit card Statement, Driving Licence)
- A copy of any ID card for the applicant's country of residence if one is issued, and a resident's permit / Visa.

We will also contact the applicant's employer or accountant to confirm the residential address held for them. We will require the employer / accountant email address so we can request this.

If you have provided face-to-face advice (or, for example, via video), documentation can be Intermediary Certified. Otherwise, certification will need to be done by the applicant's overseas bankers or a lawyer in their country of residence.

MORTGAGE(S)

- BTL applicants are required to have an existing UK mortgage. We carry out an electronic credit check on all applicants which may show the performance of these. If this fails to show their existing mortgage(s), 12 months proof of conduct is required. To speed up our underwriting, you can provide this on submission.

TENANCY AGREEMENT

- For remortgages, a copy of the existing / proposed tenancy agreement.

OTHER ITEMS

Background BTLs

- Evidence of rent being paid in and mortgage being paid out (bank statements may already cover this)

Evidence of deposit for purchases

- Evidence of deposit in a UK account held by the applicant(s)
- For gifted deposits, we require a signed gift letter from the giftor plus evidence of funds in a UK account and the giftors details (names, date of births, relationship to applicants)

Offset accounts

- Offset Saver application form
- £100 cheque (minimum opening amount)

Expat applications

- Applicants are required to provide a UK contact where the Society is able to serve notice regarding the mortgage. This can be a UK Solicitor or close family member in the UK.

Applicants with four or more mortgaged BTL properties

- We will treat these applications as a portfolio landlord and we require details of their full portfolio and a business plan.

SECTION ONE - APPLICANT(S) DETAILS

APPLICANT ONE

APPLICANT TWO

TITLE:	MR / MRS / MISS / MS	MR / MRS / MISS / MS
SURNAME:		
FORENAMES:*		
DATE OF BIRTH:	DD MM YYYY	DD MM YYYY
MARITAL STATUS:		
NATIONALITY:	BRITISH OTHER	BRITISH OTHER
HAS YOUR NAME EVER CHANGED?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
IF YES, PLEASE CONFIRM YOUR PREVIOUS NAME:		
PHONE - WORK:**		
PHONE - HOME:**		
PHONE - MOBILE:**		
EMAIL ADDRESS:**		

*Please include all forenames

**Please provide at least one of the above contact methods. If we have a home or mobile phone number or email address for you, we may use these to get in touch regarding your application or with important information about your account.

ABOUT YOUR HOME

CURRENT ADDRESS:		
POSTCODE:		
TERMS OF OCCUPANCY:	<input type="checkbox"/> OWNER <input type="checkbox"/> TENANT / LODGER <input type="checkbox"/> LIVING WITH RELATIVES / FRIENDS	<input type="checkbox"/> OWNER <input type="checkbox"/> TENANT / LODGER <input type="checkbox"/> LIVING WITH RELATIVES / FRIENDS
LENGTH OF TIME AT CURRENT ADDRESS:	Years Months	Years Months

CURRENT MORTGAGE / TENANCY

NAME OF LENDER OR LANDLORD:		
ADDRESS OF LENDER / LANDLORD:		
POSTCODE:		
ACCOUNT NUMBER:		
DATE LOAN OR TENANCY COMMENCED:		
CURRENT AMOUNT OUTSTANDING (INCLUDING ANY REDEMPTION INTEREST IF APPLICABLE):	£	£
MONTHLY REPAYMENT OR RENT PAYMENT:	£	£

PREVIOUS ADDRESS HISTORY

A full three year address history is required. If you require more room please continue in Section Eight - Additional Information

PREVIOUS ADDRESS:				
POSTCODE:				
TERMS OF OCCUPANCY:	<input type="checkbox"/> OWNER	<input type="checkbox"/> TENANT / LODGER	<input type="checkbox"/> OWNER	<input type="checkbox"/> TENANT / LODGER
	<input type="checkbox"/> LIVING WITH RELATIVES / FRIENDS		<input type="checkbox"/> LIVING WITH RELATIVES / FRIENDS	
LENGTH OF TIME AT THIS ADDRESS:	Years	Months	Years	Months
PREVIOUS ADDRESS:				
POSTCODE:				
TERMS OF OCCUPANCY:	<input type="checkbox"/> OWNER	<input type="checkbox"/> TENANT / LODGER	<input type="checkbox"/> OWNER	<input type="checkbox"/> TENANT / LODGER
	<input type="checkbox"/> LIVING WITH RELATIVES / FRIENDS		<input type="checkbox"/> LIVING WITH RELATIVES / FRIENDS	
LENGTH OF TIME AT THIS ADDRESS:	Years	Months	Years	Months

UK EXPATRIATE APPLICANTS ONLY

The Society will only write to UK addresses. Please provide the name and address of a UK contact (solicitor or close family) we can send notices to whilst you are resident abroad:

NAME(S):		
PROPERTY ADDRESS:		
POSTCODE:	RELATIONSHIP OF PERSON TO YOU:	

LIMITED COMPANY BUY TO LETS ONLY

SPECIAL PURPOSE VEHICLE

Please complete this section when applying through a Limited Company. All directors and shareholders must be party to the mortgage.

COMPANY NAME:		INCORPORATION DATE ¹ :	
COMPANY REGISTRATION NUMBER:		SIC CODE:	<input type="checkbox"/> 68100 <input type="checkbox"/> 68209
REGISTERED COMPANY ADDRESS:			

¹The company must be a SPV Limited Company registered in England and Wales and set up solely for the purpose of holding the property(ies) being offered as security.

% SHAREHOLDING / VOTING RIGHTS / RIGHTS TO RECEIVE PROFIT (AS APPLICABLE)

%	APPLICANT ONE	%	APPLICANT TWO
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SENIOR MANAGEMENT

DOES THE APPLICANT COMPANY HAVE ANY SENIOR MANAGERS² WHO HAVE NOT ALREADY BEEN NAMED AS DIRECTOR? YES NO

²A senior manager is a person who exercises functions and who is responsible and accountable to the management body for the day-to-day management of the company.

If you have answered YES to the above, please provide the full name and position of each manager below. We may ask you to provide us with independent confirmation of this information. If so, we will let you know.

FULL NAME:		POSITION:	
FULL NAME:		POSITION:	
FULL NAME:		POSITION:	

SECTION TWO - INCOME DETAILS

EMPLOYED INCOME

APPLICANT ONE

APPLICANT TWO

OCCUPATION:

EMPLOYER'S NAME:

NATURE OF BUSINESS:

EMPLOYEE / STAFF NO:

ADDRESS OF EMPLOYER:

POSTCODE:

EMPLOYER'S PHONE NO:

IS YOUR JOB PERMANENT AND FULL TIME ?

YES NO

YES NO

IF NO, PLEASE PROVIDE DETAILS:

FOR UK EXPATS, please provide the name, job title and email address of the person to whom we should email for a reference.

REFEREE NAME:

REFEREE JOB TITLE:

REFEREE EMAIL:

SELF-EMPLOYED INCOME

APPLICANT ONE

APPLICANT TWO

BUSINESS NAME:

NATURE OF BUSINESS:

ADDRESS OF BUSINESS:

POSTCODE:

LENGTH OF TIME IN BUSINESS:

Years	Months
-------	--------

Years	Months
-------	--------

FOR UK EXPATS, please provide the name, job title and email address of the person to whom we should email for a reference.

ACCOUNTANT NAME:

ACCOUNTANT'S EMAIL:

INCOME DECLARATION

DO YOU HAVE SUFFICIENT OTHER INCOME TO COVER A THREE MONTH RENTAL VOID WHILST THE PROPERTY IS UNOCCUPIED?

YES NO

YES NO

DISCLOSURE

HAVE YOU EVER:

HAD A COURT ORDER OR DEBT REGISTERED AGAINST YOU OR ARE ANY SUCH PROCEEDINGS PENDING? If YES, a Certificate of Satisfaction must be presented to the Society.

YES NO

YES NO

MADE ARRANGEMENTS WITH CREDITORS OR BEEN MADE BANKRUPT OR ARE ANY SUCH PROCEEDINGS PENDING?

YES NO

YES NO

HAD A PAYDAY LOAN IN THE LAST THREE YEARS?

YES NO

YES NO

HAD A MORTGAGE APPLICATION ON A PROPERTY REFUSED?

YES NO

YES NO

BEEN IN EXCESS OF TWO MONTHLY PAYMENTS IN ARREARS WITH ANY CREDIT OR MORTGAGE AGREEMENTS?

YES NO

YES NO

HAD A MORTGAGED PROPERTY REPOSSESSED?

YES NO

YES NO

If you have answered YES to any of the above please provide further details below.

SECTION THREE - LOAN DETAILS

PROPERTY PURCHASE

PURCHASE PRICE:

£

ARE YOU A FIRST TIME BUYER?

YES

NO

ARE YOU BORROWING OR BEING GIFTED OTHER MONEY TOWARDS THE PURCHASE COSTS APART FROM THIS MORTGAGE?

YES

NO

IF YES, PLEASE STATE THE AMOUNT BEING

GIFTED

BORROWED (TICK AS APPLICABLE):

£

IF NO, PLEASE INDICATE SOURCE OF DEPOSIT:

THE MONTHLY REPAYMENT, IF APPLICABLE:

£

ALSO PLEASE STATE THE NAME OF THE LENDER OR THE PERSON(S) PROVIDING THE MONEY AND, IF APPLICABLE, YOUR RELATIONSHIP TO THEM:

If funds are being gifted we will require the giftor to sign our standard deed of gift declaration which is issued with the Mortgage Offer.

IS THE PROPERTY BEING PURCHASED SUBJECT TO A DISCOUNT / INCENTIVE FROM A DEVELOPER OR UNDER THE COUNCIL RIGHT TO BUY OR OTHER HOUSING DISCOUNT SCHEME?

YES

NO

PROPERTY REMORTGAGE

CURRENT PROPERTY VALUE:

£

Please note, a minimum residential property value applies.

Please refer to product sheet.

ORIGINAL PURCHASE PRICE:

£

ORIGINAL PURCHASE DATE:

DD

MM

YYYY

NAME OF CURRENT MORTGAGE LENDER:

ACCOUNT NUMBER:

MORTGAGE AMOUNT OUTSTANDING:

£

MONTHLY MORTGAGE PAYMENT:

£

WAS THE PURCHASE MADE UNDER A COUNCIL RIGHT TO BUY OR OTHER HOUSING DISCOUNT SCHEME?

YES

NO

If YES, state discount allowed and full market value at the time:

DISCOUNT:

£

MARKET VALUE:

£

HAVE ANY MAJOR ALTERATIONS BEEN MADE TO THE PROPERTY OR ANY ADDITIONAL LAND ACQUIRED SINCE ORIGINAL PURCHASE?

YES

NO

IF YES, GIVE DETAILS:

PLEASE GIVE DETAILS OF HOW YOU INTEND TO USE THE FUNDS FROM THE REMORTGAGE AND PROVIDE EVIDENCE TO SUPPORT THE AMOUNT STATED SUCH AS LOANS / CREDIT CARD STATEMENTS.

REPAY EXISTING SECURED LOAN(S):

£

DEBT CONSOLIDATION:

£

Please indicate which credit commitments are being consolidated (name of lender, account number and balance outstanding).

HOME IMPROVEMENTS:

£

Please indicate what improvements are to be carried out.

GIFTING FUNDS:

£

Please state whom the funds are being gifted to and their relationship to you.

OTHER PROPERTY PURCHASE:

£

Please provide property details. Will additional borrowing be used to complete the purchase?

OTHER:

£

Please specify.

TOTAL REMORTGAGE AMOUNT:

£

MORTGAGE REQUIREMENT

AMOUNT	TERM		REPAYMENT TYPE*	PRODUCT DESCRIPTION**	PAY RATE	PRODUCT CODE (if known)
£	Years	Months	Rep / IO		%	
£	Years	Months	Rep / IO		%	
£	Years	Months	Rep / IO		%	
£	Years	Months	Rep / IO		%	

*Please note C&I repayment mortgages are not available for UK expats where the mortgage is a Consumer Buy To Let.

**Please note that if a Product Fee is payable for the mortgage chosen, the Product Fee will be deducted from the total mortgage amount on completion. Please contact our New Business Team if the preference is to pay this at application instead.

IF APPLYING FOR AN OFFSET MORTGAGE* PLEASE SELECT EITHER: TERM REDUCTION OPTION** PAYMENT REDUCTION OPTION

Your selection will apply from completion of your mortgage, however you are able to change this in the future.

*Offset mortgage products are not available for Limited Company Buy to Lets or applications from UK expatriates

**The Term Reduction option is only available for repayment mortgages

WILL THE WHOLE OF THE MORTGAGE AMOUNT YOU WOULD LIKE TO BORROW BE FOR THE FINANCIAL BENEFIT OF ALL BORROWERS OF THE PROPERTY? YES NO

If NO, the person(s) concerned may be required to obtain separate legal advice to have the significance and consequences of the situation explained so that the extent of his / hers / their liabilities and responsibilities are understood.

SECTION FOUR - PROPERTY DETAILS

THE PROPERTY

ADDRESS OF THE
PROPERTY TO BE
MORTGAGED:

POSTCODE:

ACCOMMODATION OF PROPERTY:

NUMBER OF KITCHENS:

NUMBER OF RECEPTION ROOMS:

NUMBER OF GARAGES:

NUMBER OF BEDROOMS:

NUMBER OF BATHROOMS:

NUMBER OF TOILETS:

YEAR PROPERTY BUILT:

If built in the last 10 years is there an approved
Builder's Guarantee in force or a supervising
Chartered Architect's / Surveyor's certificate available?
 YES NO
If YES, please
state what type:
ANTICIPATED / ACTUAL MONTHLY
RENTAL INCOME:
 £

DOES THE PLOT SIZE EXCEED AN ACRE?

 YES NO
DOES THE PROPERTY HAVE ANY
OUTBUILDINGS OR ANNEXES?
 YES NO

IS THE PROPERTY?

FREEHOLD

LEASEHOLD

IF LEASEHOLD:

WHAT IS THE UNEXPIRED LEASE?:

YEARS

A minimum of 50 years unexpired at the end of the mortgage term is required.

ANNUAL GROUND RENT:

£

ANNUAL MAINTENANCE:

£

DESCRIPTION OF PROPERTY:

Detached House

Purpose-Built Flat

Detached Bungalow

Semi-Detached House

Converted Flat

Semi-Detached Bungalow

Terraced House

Other

IF A FLAT OR MAISONETTE:

NUMBER OF FLOORS IN
THE WHOLE BUILDING:
FLOOR NUMBER
OF FLAT:

COUNCIL BUILT:

YES

NO

STUDIO FLAT:

YES

NO

OVER COMMERCIAL PREMISES:

YES

NO

If YES, please state what acreage:

If YES, please provide
details including their
intended use:

CONFIRMATION OF PROPERTY OWNERSHIP

ALL APPLICANTS WILL BE BORROWERS UNDER THE MORTGAGE.
PLEASE CONFIRM WHICH APPLICANT(S) WILL BE REGISTERED AS
OWNER(S) OF THE PROPERTY ON COMPLETION OF THE MORTGAGE.

APPLICANT ONE

APPLICANT TWO

IS THE PROPERTY TO BE LET EITHER ON OR
SHORTLY AFTER THE COMPLETION OF THE
MORTGAGE?
 YES NO

If NO, please explain:

IS THE PROPERTY DEFINED AS A HMO
(HOUSE OF MULTIPLE OCCUPANCY)?
 YES NO

Please note the Society does not accept properties let as a House in Multiple Occupation, as detailed under the Housing Act 2004, nor properties let to students.

HAVE YOU OR A RELATED PERSON OCCUPIED
THE PROPERTY AT ANY TIME? ¹
 YES NO

If YES, please provide details:

DO YOU OR A RELATED PERSON INTEND TO
OCCUPY THE PROPERTY AT ANY TIME AFTER
COMPLETION OF THE MORTGAGE? ¹
 YES NO

If YES, please provide details:

¹A 'related person' includes your spouse or civil partner, partner, parent, brother, sister, child, grandparent or grandchild.

DETAILS OF THE PERSON TO CONTACT FOR ACCESS TO THE PROPERTY BY THE VALUER:

CONTACT NAME:

PHONE NUMBERS:

ADDRESS:

POSTCODE:

The valuer is also able to undertake a RICS Homebuyers Report or a Building Survey for you in addition to the Mortgage Valuation. The fee for a detailed survey will be payable directly to the valuer concerned. If you have an independent survey carried out, the Society will not be able to use this for mortgage purposes.

IF YOU WOULD LIKE A QUOTATION FOR A MORE DETAILED SURVEY (HOMEBUYERS OR BUILDING SURVEY) PLEASE INDICATE:

HOMEBUYERS BUILDING SURVEY

APPLICATION FEE

Please refer to your illustration, our website under the Fees section or contact the Society for our current scale of fees. An Application Fee must be paid together with any Valuation Fee due.

Please provide the cardholder's name and email address to enable us to send an email containing a link to our secure website to enable the fees to be paid online:

CARDHOLDER NAME: (as printed on the card)

CARDHOLDERS' EMAIL ADDRESS:

SECTION FIVE - CONVEYANCER'S DETAILS

We will instruct solicitors / licensed conveyancers to act on our behalf on all Purchase and Remortgage Loans and, unless special 'fees paid' product terms apply, you will be responsible for all of the fees and disbursements. We may be prepared to instruct your legal representative to act for us (please refer to the illustration), but if we are unable to, we will tell you when the application is acknowledged. If you have chosen one of our 'fees paid' products, you do not need to enter details of the solicitor / licensed conveyancer in the section below UNLESS the property is unregistered, a change of ownership is involved, not all applicants will be on the title deeds, or where the whole of the mortgage amount is not for the financial benefit of all borrowers. A benefit of a 'fees paid' mortgage product is that you do not have to pay any legal costs for the new mortgage. However, it is important that you appreciate that the legal work undertaken in connection with your mortgage will be for the benefit of the Society only. Our legal team cannot act for you or give you specific legal advice with regard to this mortgage. If you are either unclear or unhappy about the implications for you of this approach, please feel free to contact our New Business Team on 03330 140140 or read more about this at familybuildingsociety.co.uk

NAME OF FIRM:	<input type="text"/>	CONTACT NAME:	<input type="text"/>
REFERENCE NO:	<input type="text"/>		
ADDRESS:	<input type="text"/>		POSTCODE: <input type="text"/>
PHONE:	<input type="text"/>	FAX:	<input type="text"/>
EMAIL:	<input type="text"/>		

Please note, which ever firm you use must be on the Society's panel, which is managed by Legal Marketing Services. Please contact our New Business Team if you wish to check if they are already on the panel.

SECTION SIX - OTHER PROPERTY OWNED

OTHER PROPERTY OWNED

Please provide details below of all other properties owned. If you prefer to provide the information on a spreadsheet, please ensure the same detail below is provided.

OTHER PROPERTY

PROPERTY ADDRESS:				MORTGAGE LENDER:		
				MORTGAGE OUTSTANDING:	£	
	POSTCODE:			MONTHLY MORTGAGE PAYMENT:	£	
DATE PURCHASED (MONTH / YEAR)		MM	YYYY	RENT RECEIVED:	£	
PROPERTY TYPE: (e.g. 3 bed house, 2 bed flat)				OWNER:		
CURRENT VALUE:	£					

OTHER PROPERTY

PROPERTY ADDRESS:				MORTGAGE LENDER:		
				MORTGAGE OUTSTANDING:	£	
	POSTCODE:			MONTHLY MORTGAGE PAYMENT:	£	
DATE PURCHASED (MONTH / YEAR)		MM	YYYY	RENT RECEIVED:	£	
PROPERTY TYPE: (e.g. 3 bed house, 2 bed flat)				OWNER:		
CURRENT VALUE:	£					

OTHER PROPERTY

PROPERTY ADDRESS:				MORTGAGE LENDER:		
				MORTGAGE OUTSTANDING:	£	
	POSTCODE:			MONTHLY MORTGAGE PAYMENT:	£	
DATE PURCHASED (MONTH / YEAR)		MM	YYYY	RENT RECEIVED:	£	
PROPERTY TYPE: (e.g. 3 bed house, 2 bed flat)				OWNER:		
CURRENT VALUE:	£					

OTHER PROPERTY

PROPERTY ADDRESS:				MORTGAGE LENDER:		
				MORTGAGE OUTSTANDING:	£	
	POSTCODE:			MONTHLY MORTGAGE PAYMENT:	£	
DATE PURCHASED (MONTH / YEAR)		MM	YYYY	RENT RECEIVED:	£	
PROPERTY TYPE: (e.g. 3 bed house, 2 bed flat)				OWNER:		
CURRENT VALUE:	£					

TOTAL NUMBER OF BUY TO LET MORTGAGES OWNED:
(UK and abroad)

TOTAL NUMBER OF BUY TO LET PROPERTIES OWNED:
(UK and abroad)

LANDLORDS WITH MORE THAN THREE MORTGAGED BUY TO LET PROPERTIES MUST COMPLETE THE SECTION BELOW:

APPLICANT ONE APPLICANT TWO

ARE YOU A HIGHER RATE UK TAX PAYER: YES NO YES NO

ASSETS AND LIABILITIES

Please complete this section if either applicant owns more than three mortgaged buy to let properties.

OTHER ASSETS (VALUE OF)

BANK / BUILDING SOCIETY ACCOUNTS: £ INVESTMENTS: £

STOCKS AND SHARES: £ INVESTMENT IN OTHER COMPANIES: £

OTHER LIABILITIES

	REPAYMENT TYPE	MONTHLY PAYMENT
UNSECURED LOANS / HP:	£ <input type="text"/>	£ <input type="text"/>
CREDIT / STORE CARD BALANCES:	£ <input type="text"/>	£ <input type="text"/>
OTHER LIABILITIES:	£ <input type="text"/>	£ <input type="text"/>

SECTION SEVEN - BUSINESS PLAN

Landlords with four or more mortgaged Buy to Let properties must complete the section below:

BUY TO LET PORTFOLIO LANDLORD'S BUSINESS PLAN DETAIL

Please provide the information in the relevant sections ensuring that all points are covered.

APPLICANTS BACKGROUND

PLEASE PROVIDE APPLICANTS FULL NAMES AND THOSE OF ANY DIRECTORS AND/OR LIMITED COMPANY:

PLEASE PROVIDE A SUMMARY OF RELEVANT EXPERIENCE OF APPLICANTS / DIRECTORS IN RESPECT OF INVESTMENT PROPERTY AND OTHER PROPERTY VENTURES:

CURRENT INVESTMENT STRATEGY

PLEASE PROVIDE THE DETAILS OF:

- Town / city where properties are located
- Property types (e.g. HMO, single residential leasehold flats)
- Tenant profile (e.g. students, housing benefit, professionals, families)
- Management of properties (e.g. self-managed, managing agent)
- Supporting business infrastructure (e.g. own letting office, maintenance contractors)
- Rent-to-costs financial model utilised
- Details of professional service providers (e.g. accountants, estate agents, letting agents, solicitors, surveyors etc)

FUTURE STRATEGY

PLEASE PROVIDE THE DETAILS OF:

- Proposed acquisitions (town / city where properties are located, values, property types, tenant profile, management, source of deposit and legal fees)
- Proposed sales
- Development / refurbishment projects (source of capital for funding works on new acquisitions and timescale before property is available for letting)
- Contingency plans to cover property void periods
- Any restructuring plans for the business including incorporation / partnership.solicitors, surveyors etc)

FUNDING REQUIREMENTS

PLEASE PROVIDE CONFIRMATION OF THE TOTAL AGGREGATE BORROWING REQUIRED OVER THE NEXT 12 MONTHS:

OTHER INFORMATION

PLEASE DETAIL OTHER CORPORATE OWNERSHIP OR DIRECTORSHIPS, ALONG WITH DETAILS OF COMPANY BORROWING AND INTER COMPANY LIABILITIES:

PLEASE DETAIL ANY OTHER COMMENTS TO SUPPORT THIS PROPOSAL:

SECTION EIGHT - ADDITIONAL INFORMATION

Please use this space to provide any additional information and continue on a separate sheet if necessary.