



# Conveyancing Information Form

<b>Applicant/Director 1</b> Name: Email: Telephone:	<b>Applicant/Director 2</b> Name: Email: Telephone:	<b>Applicant/Director 3</b> Name: Email: Telephone:	<b>Applicant/Director 4</b> Name: Email: Telephone:		
Correspondence address (Applicant/Director 1)	<div></div> <div></div> <div></div> <div>Postcode</div>				
If limited company	Name of limited company Registered address <div></div>				
Security property address	<div></div> <div></div> <div></div> <div>Postcode</div>				
Purchase or remortgage	Purchase <input type="checkbox"/>	Remortgage <input type="checkbox"/>			
Conveyancer name and address to act on behalf of Zephyr	<div></div> <div></div>				
Conveyancer to act on behalf of the client(s)	Dual representation - to act for both Zephyr and client(s) <input type="checkbox"/> Separate representation - client(s) own choice of Conveyancer <input type="checkbox"/>				
If separate representation, name, address & reference number of firm to be used	<div></div> <div></div> <div></div>				
When do you want us to instruct the conveyancer to commence work?	Immediately <small>(Please note: if this option is chosen, your client will be liable for any conveyancing costs incurred if the sale falls through or we are unable to issue a mortgage offer)</small> <input type="checkbox"/> Follow mortgage offer <input type="checkbox"/>				
Broker/package details	Firm: Name: Email address:	<div></div> <div></div> <div></div>	FCA number: Telephone number:	<div></div> <div></div>	
Loan amount (£)	<div></div>		Purchase price (£)	<div></div>	
Property type	HMO <input type="checkbox"/>	MUFB <input type="checkbox"/>	New build <input type="checkbox"/>	Standard <input type="checkbox"/>	Flat above commercial <input type="checkbox"/>
Tenure	Freehold <input type="checkbox"/>	Leasehold <input type="checkbox"/>	Freehold / leasehold connection <input type="checkbox"/>		

When the form has been completed, please upload it to the checklist item via **our Portal**.

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 Registered address: The Pavilions, Bridgwater Road, Bristol BS13 8AE.  
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